Tuesday, July 25, 2023

6:30 PM- 8:00 PM

Skyline Pool

2901 Skyline Drive

**2023 Board Members**

Jim Burns

Claire Jose’ - Absent

Leslie Coppola - Absent

Gary Laudeman

Bill Davis

Emily Koss - Absent

Kevin Brainard - Absent

Melissa Bundy - Absent

Ron Deptula

Sara Walker

Angela Gilbert

**Agenda:**

* Review and approve May meeting minutes
	+ Approved

**Round Table:**

* Jim Burns – President
	+ Pool management
1. Why is the pool not open when we are fully staffed?
	1. We should not have more than one guard on break at a time
	2. Bill will talk to staff about the slide
	3. MUST be open if we have 5 guards
2. Consequences for late staff
	1. ALL staff should be clocking in and out on square app – Bill will handle
3. Character assassination
	1. Managers talking bad about people to other guards
	2. Discuss mentoring options for assistant managers
4. What worked and didn’t work conversation in September
5. Exit interviews for all staff members
	1. Next Season – meet with guards to set expectations
6. NO phones outside of guard shack
7. Cut staff when it’s slow
8. Closing times
	1. Water can close 10 minutes before closing time
	2. Guests off premises at closing
	3. DO NOT close water more than 10 minutes before closing
9. ALL employees should be parking at Skyline Middle School. The swim club lot is for members first

	* Board member roles & responsibilities
10. Snack Shack roles and responsibilities:
	1. Manager needs to order for snack shack
	2. Ron will go over ordering with managers
	3. 2 person closing procedure – person on duty should count drawer and then manager should verify
11. All board members should be using chain of command – issues should be channeled up to Jim and/or Bill first
* Bill Davis – Vice President
	+ Jonah Hudson incident
		- Bill emailed both parents, no response from either and has not received notice that the received the certified letter
* Melissa Bundy – Accountant/Finance
	+ Financial Update
	+ Updates on reducing last year’s bills
* Kevin Brainard – New Membership
* Ron Deptula – Bond/Current membership
	+ Update on membership
		- 443 paid members, includes active bond holders, board, summer memberships
		- Only 1 open bond left
		- 62 summer memberships
		- 15 extended summer
* Angela Gilbert – Social/Food/Fundraising
	+ Labor Day party
		- Gene Pool playing September 3rd
	+ Summer entertainment updates
		- Adult Luau Saturday August 19th 6 – 10 pm
		- Important that BOD promotes the event
* Gary Laudeman – Grounds/snack shack
	+ Grounds update
		- Put in pad for dumpsters
		- Replaced foot wash station
* Things to consider:
	+ - Need new hot water heater
		- Repair to men’s locker room
		- Changing out urinals to a more modern wall unit 🡪 first estimate was $7800
		- Change master locks for 2024 opening
		- Put in baseball field
		- Window unit in the snack shack is freezing
		- Replace and add loungers
* Leslie Coppola – Swim Team Relations
	+ Total registration: $10,660
	+ Meet Profits:
		- 1st: $660 (bigger start-up cost)
		- 2nd: $1,553
		- 3rd: $1,096
		- Time Trials: $4,097
		- Concessions: $7,338
* Total Profits: $17,998
* Skyline Swim team was the first to earn the Lisa Boyer Sportsmanship Award for the league this year! It is in the office
* The banquet was a huge success! Many families were grateful that the pool was only open to the swim team. Thank you for this opportunity to end the season in such a special way!
* Many wonderful memories were made this season; thanks to everyone for all your support!
* Sara Walker – IT/Communication
	+ - Updating forms
		- Supporting board as needed
		- Will continue to send out communications
* Claire Jose’ – Snack Shack
	+ Update on snack shack
* Emily Koss – Secretary
	+ Review of postmortem items
	+ Status of open items
* Gracie – Assistant Manager
	+ Guards made three saves this summer – ALL saves were not members
	+ Schedule need to be looked at
	+ Bill will email guards about doing what managers ask with better attitudes