Tuesday, December 12, 2023

6:30 PM - 7:30 PM

St. Philip’s Lutheran Church

5320 Limestone Rd,

Wilmington, DE 19808

**2023 Board Members**

Jim Burns

Claire Jose’ – Absent

Leslie Coppola

Gary Laudeman

Bill Davis – Absent

Emily Koss – Absent

Kevin Brainard – Absent

Melissa Bundy – Absent

Ron Deptula

Sara Walker

Angela Gilbert

**Agenda:**

* Meeting opening & call to order – Jim Burns, President
* Candace:
	+ P&L Report
	+ Payroll- Square System
	+ Dext- Receipt capture software
		- Who was the purchaser?
		- What was purchased?
* Payroll was considered significantly higher than last year - $20,000 more
* Audit VS. Compilation VS. Review
	+ Compilation or Review will be cheapest- this is what Candace recommends.
* IMPORTANT- Ask Candace to come to the February or March meeting!!!!!!!!!!!!!!!!!!
* Change the following rule in Code of Conduct/Rules and Regulations:
	+ Review of “Admission of Children” rule change
	+ Section 2.3 (stated on last page of agenda)
	+ Members at meeting unanimously voted in favor
* Change bylaw Section 4.7:

The Board will ensure that an annual review of the books for the Club is completed by an audit firm with a full audit, compilation, or review performed every third year as recommended by the accountant. The auditors shall be neither officers nor directors of the Club. The Board shall present an unaudited report at the Annual Meeting of the Club and an audited report or review to the Members in a reasonable time frame thereafter depending on completion by the auditor and/or bookkeeper. The fiscal year of the Club shall begin on the first day of March and terminate on the last day of February in the following calendar year.